July 30, 2012

Andrew Lauland, Homeland Security Advisor
Governor’s Office of Homeland Security
16 Francis Street
Annapolis, MD  21401

VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Re: Maryland Public Information Act Request / Automatic License Plate Readers

Dear Mr. Lauland:

This is a request under the Maryland Public Information Act (MPIA), Md. Code Ann., State Gov’t Art., §§ 10-611 to 628. On behalf of the American Civil Liberties Union of Maryland, we wish to inspect and copy the following records in your custody and control pertaining to automatic license plate readers (ALPRs). ALPRs are also sometimes referred to as Automatic Vehicle Identification, Car Plate Recognition or License Plate Recognition equipment and/or software. This request uses ALPR in reference to all of these technologies.

Records Requested

Please provide copies of the following records created since or in effect from January 1, 2006 to the present:

1. All records regarding all federal funds your office has sought or received if any portion of the funds is for ALPR equipment or systems. ALPR equipment or systems include ALPR units, databases containing ALPR data, and programs used to analyze ALPR data;

2. All records regarding which police departments or other agencies received or purchased ALPR equipment or systems using funds from grants managed, arranged or assisted by your office;

3. All records regarding any requirements imposed by federal granting agencies with respect to ALPR equipment or systems, and any records describing any requirements imposed upon state and local police by your office with respect to ALPR;

4. All records regarding any regional databases, data mining programs or other computerized management systems into which ALPR data from two or more police departments or public safety agencies is deposited, including but not limited to any training materials, policies, internal guidelines or procedures that
govern access to, use of or auditing of said systems, including any federal
guidelines or regulations which may be applicable to any such program;

5. All records regarding the purchase or sale of ALPR data to any entity;

6. All records regarding data sharing agreements that include ALPR data with any
agency of the federal government, including but not limited to memoranda of
understanding/agreement between your office and any division or department of
Department of Transportation, the Federal Aviation Administration and
Department of Defense;

7. All records pertaining to any and all databases used in conjunction with ALPR
technology and/or data to “[s]upport Maryland’s homeland security mission by
protecting critical infrastructure from those individuals potentially intending to
damage or disrupt the systems and locations that allow for travel and the free flow
of commerce,” as called for in the GOCPP Fact Sheet on LPRs,¹ including but not
limited to documents which describe
   a. which databases are utilized or referenced in conjunction with ALPR
technology and data to achieve this objective;
   b. how many names are contained in each of those databases;
   c. who owns and/or hosts each database;
   d. any terms agreed to by your office in exchange for access to said
databases.

Pursuant to State Government Article § 10-621(e), we ask that all fees related to this
request be waived. The American Civil Liberties Foundation of Maryland is a non-profit,
tax-exempt organization dedicated to the public interest - protecting the civil liberties of
all Marylanders and visitors to Maryland. We request this information in order carry out
our charitable mission, specifically, to ensure that the policies which control and facilitate
the use of ALPR technology, and the retention of and access to ALPR data, respect the
legitimate privacy concerns of Maryland’s citizens and visitors. We additionally plan to
publicize any information gained from this request in order to further public
understanding of how the Governor’s Office of Homeland Security funds, aids, and
directs the storage and sharing of information about the location and movements of
people within Maryland. Particularly given the Governor’s public and intense focus on
comprehensive sharing of ALPR data within Maryland, this issue is undoubtedly a matter
of public interest and concern. As a nonprofit organization with regular print and web
publications, we are well-situated to disseminate information obtained from this request
to the general public.

If the request for a waiver of fees is denied, please advise us in writing of the reason(s)
for the denial. We prefer to receive the requested records in electronic form. If that is
not possible, please advise us of the cost, if any, for obtaining copies of the requested
documents prior to producing any copies.

¹Available at http://www.gocep.maryland.gov/msac/documents/FactSheets/LPR.pdf.
If you determine that some portions of the requested records are exempt from disclosure, we will expect, as the Act requires in § 10-614 (b)(3)(iii), that you provide us with any “reasonably severable” portions of the records sought. If all or any part of this request is denied, please provide us with a written statement of the grounds for the denial, citing the law or regulation under which you believe you may deny access. If this is the case, we also request that you inform us of the available remedies for review of the denial.

You must respond to this request within 30 days, as required by § 10-614 (b). If no response is received within 30 days, we will treat your failure to respond as a denial and will seek appropriate judicial relief.

Thank you for your time and attention to this matter, and we look forward to receiving your response. Please feel free to contact us with any questions or concerns.

Sincerely,

David Rocah
Staff Attorney

Kathryn Bendoraitis
Law Clerk